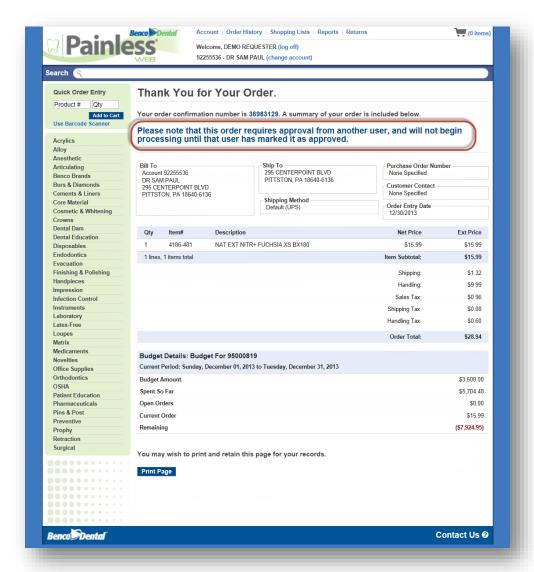


User Role: Requestor

As a Requestor, you have the ability to search for products, add products to the shopping cart, view order history, view and update shopping lists, view reports, request a return authorization and managing billing.

All orders you submit will need to be approved by the account Approver. Once you submit the order, the notification will display informing you the order needs to be approved:



Someone within your organization is the designated Approver for the account. The Approver will need to either approve or deny the purchase request.